



**BROOKFIELD BOARD OF FINANCE
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 09, 2015 7:00pm
BROOKFIELD TOWN HALL, ROOM 209**

CALL TO ORDER: Chairman P. Kurtz called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman P. Kurtz, Vice Chairman E. Nepomuceno, Secretary R. Gianazza, J. Rossi, S. O'Reilly, Dr. R. Appleby, Ex-Officio First Selectman B. Tinsley, and Town Controller W. Leverence

Also Present: Members of the public

PUBLIC COMMENT:

William Davidson, 19 Cove Road

APPROVAL OF MINUTES: A motion was made by Secretary R. Gianazza, seconded by Dr. R. Appleby, to approve August 12, 2015 Board of Finance Regular Meeting Minutes as written. Motion passed 4-2.

Members voting Yes:

Chairman P. Kurtz
Vice Chairman E. Nepomuceno
S. O'Reilly
Dr. R. Appleby

Members Abstaining:

J. Rossi
Secretary R. Gianazza

COMMUNICATIONS AND CORRESPONDENCE: No public correspondence was received.

REPORT OF THE FIRST SELECTMAN: First Selectman B. Tinsley discussed the grant application and the FEMA grant for Meadow Brook Manor and year-end financials. First Selectman B. Tinsley reported the following important dates to remember:

9/11/15 9/11 Memorial at the Rotary Memorial Garden at 7:00pm
9/19/15 Hazardous Waste Day in New Milford – 9am-3pm
9/26/15 Cadigan & Town Park – Ribbon Cutting Celebration – 2pm-7pm
10/4/15 Gurski Homestead – 4th Annual Farm Fest Day – 12pm-4pm

REPORT OF THE FINANCE DIRECTOR:

Town Controller W. Leverence gave the Board an overview of the Revenue & Expenditure Report for the month of August 2015.

Town Controller W. Leverence will report on Grant Status Update at the October 14, 2015 Board of Finance Meeting.

REPORT OF THE FINANCE DIRECTOR(continued):

MUNIS Update: Town Controller W. Leverage stated that he has received one RFP for the conversion/combining of school and Town to the Munis system. He also stated that he has not received the cost.

OLD BUSINESS

Continuation of the tabled motion and discussion for an Unexpended Funds non Lapsing Contingency Account requested by the Board of Education

This agenda item was tabled and will be placed on the October 14, 2015 Board of Finance Meeting Agenda. BOF waiting for final BOE 2014-2015 fiscal year end finances and migration policy to the Munis accounting platform.

Audit Update Reports: Town Controller W. Leverage stated the auditors will be at Town Hall in October. He also stated that the auditors have all schedules and should be on target.

NEW BUSINESS

Budget Modifications and Transfer Request: A motion was made by Secretary R. Gianazza, seconded by Vice Chairman E. Nepomuceno, that the Board of Finance approves the 2014-2015 Year End Budget Transfers in the amount of \$678,107. Motion passed unanimously 6-0.

OTHER ITEMS TO COME BEFORE THE BOARD: There were no other items to come before the Board.

PUBLIC COMMENT:

Ron Jaffe, 21 White Pine Drive

ADJOURNMENT: A motion was made by J. Rossi, seconded by Dr. R. Appleby, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 8:05pm.